



Federal Aviation Administration

Memorandum

Date: July 4 2012

To: Director, Acquisition and Contracting, Acquisition and Business
Director, Office of Acquisitions, Mike Monroney Aeronautical Center

From: Patricia A. McNall, Deputy Assistant Administrator for Acquisition
and Business

Subject: FAA Acquisition Executive Delegation

In accordance with the authority granted to me by the Administrator on July 1, 2011, as the FAA Acquisition Executive (FAE), I hereby designate the above positions as Chief of the Contracting Office (COCO) for the Federal Aviation Administration (FAA).

The COCO is responsible for managing his or her office according to the responsibilities stated in the Acquisition Management System (AMS), and is given unlimited authority for award and administration of procurement contracts, leases, real estate transactions, cooperative agreements, non-Airport Improvement Program (AIP) grants and other transactions. The Administrator must be notified and allowed to review any non-AIP grant, cooperative agreement or other transaction with a total cumulative value of \$10 million or more, or with significant Congressional interest prior to award. This delegation excludes authority for the FAA Purchase Card Program.

I retain authority to appoint and delegate contracting authority to qualified individuals; accordingly, you may not redelegate contracting authority granted by this memorandum.

This memorandum rescinds all prior designations of and delegations to the COCO. This delegation remains in effect until expressly rescinded.



Federal Aviation Administration

Memorandum

Date: **AUG 21 2012**

To: Manager, Strategic Acquisitions Division, Acquisition Policy and Oversight
Patricia A. McNall

From: Patricia A. McNall, Deputy Assistant Administrator for Acquisition
and Business

Subject: FAA Acquisition Executive Delegation- Purchase Card Program

In accordance with the authority granted to me by the Administrator on July 1, 2011, as the FAA Acquisition Executive (FAE), I hereby delegate you procurement authority for the Federal Aviation Administration (FAA) Purchase Card Program.

Your responsibilities include administering the purchase card program and re-delegating procurement authority to FAA employees who have met the standards and training requirements established in the Acquisition Management System (AMS). Each Delegation of Procurement Authority must expressly state the types of transactions and limitations authorized by the delegation.

This memorandum rescinds all prior delegations for FAA Purchase Card Program administration and remains in effect until expressly rescinded.